

**2017/07/06 Start:** 15:37 UTC **End:** 16:03 UTC:

**Participants:** Eric Loos, Aaron Hughes, Matt Griswold, Steve McManus, Karthik Arumugham, Job Snijders, Kay Rechthien, Arnold Nipper, Bijal Sanghani

**Action items:**

- Eric to update [workflow for product committee issues](#) to include agreement on one issue move per month
- Eric and Matt will submit updates to workflow to board
- Karthik and Steve will remove outstanding suggestions [DONE], then Arnold will publish it to docs (on github)
- Matt will push out emergency/expedient release for approval fix ASAP and announce it to community

**Agenda:**

- Outreach at EPF: Get banner setup at a table
- Approval of PC candidates list:
  - PC Candidates should all have an estimate now
  - 20c should have a list of actions for next sprint based on prioritization from PC
- Self-elected chair: Matt sent out info right before meeting - we should review and give feedback
- Feedback on proposal for meeting:
  - Matt says if we can't even do email how can we do meeting
  - Job says we should push for an in person meeting, but doesn't need to be 100% of us. Volunteer work here so doesn't have to be perfect
- Website privacy policy approval and publication:
  - Consensus on having user data and org data in separate policies
  - Let's publish it - Arnold to do so
- Status charter (Eric's last changes regarding handling of P1/P2 bugs: <https://eloos.github.io/docs/committee/product/#workflow>)
- Feedback from PCOM to board: No feedback
- Emergency/expedient release:
  - Fix flaw in how approvals were done on the admin side - one line code change
  - This is important - when should we push it?
  - ASAP, but announce to community that we did it and why it was urgent to do
  - Roll call vote - unanimous approval
- [Job's export feature request](#)
  - Good feature request, wasn't as high priority as some of the others